

Board of Directors Meeting: August 8, 2017

ATTENDEES: Jennifer Baker, Craig Marek, John Rush, Dani Beckman, Frank Clemente, Bob Park

Chapter Survey

- Discussion around overlap between PMI's survey and our chapter survey.
 - Of 2,512 members, only 61 responses received; PMI survey had higher rate of response
- ACTION:** Frank to compare PMI and chapter surveys to see if there are any questions the chapter poses that PMI doesn't and determine if we need to continue capturing responses. Ultimately, the question is "Should we stop our chapter survey". Frank will report back next meeting with his findings and recommendation.

Chapter Elections

- After 1 week, 80 votes cast
- On track for "normal" election participation

Volunteer of the Month

- Nealand Lewis for his work in ramping up the University Community

ACTION: Jennifer to provide info to Bob for the newsletter by end of week

Transition Plans

- Reviewed PMI-provided template Jennifer distributed to the team
- New board members will begin to participate in BOD activities starting in September

ACTION: All transitioning board members to have plans ready to share by the September board meeting.

ACTION: All transitioning board members need to ensure their successor is aware of the requirement to attend the October LIM (Chicago) this year

LIM

- Region 5 activities will also include R14
- John in our POC for Q&A

ACTION: The 2019 R5 LIM selection will take place during the regional session at the LIM. Potential host chapters must submit a template for consideration. Does Metrolina have a desire to host this event? BOD to vote during September meeting.

Venue for 2018

- Handbook requires chapter to perform RFP to ensure we are receiving the best location and services for the best price
- Recent venue changes in pricing and parking have been raised
- BOD must review RFPs and select venue for 2018

ACTION: John and Jennifer will complete RFP and obtain responses prior to September BOD. These will be presented to the BOD and a vote will be called to select the 2018 venue.

Vacant BOD position

- Doug Harrington informed Jennifer that he can no longer effectively serve his position due to work issues.
- Pursuant with Article 5, Section 16 of the By Laws, the board nominated and voted to appoint a successor, Branden Coleman, effective immediately.
- Branden Coleman will complete the current term, set to expire December 2018

Report Outs

Finance – no additional actions

Administration – Chamber Liaisons should provide a list of POCs from interested companies engaged at Chamber events for follow-up from Marketing.

Administration – Update the Operational Calendar to move the Quarterly P&L and Quarterly Balance sheets out by 1 month

Marketing – no additional actions

Membership – The process of providing the Community Attendance list is not running effectively. For the rest of the year, this will move to Programs to perform. If satisfactory, process will stay in Programs.

Programs – Questions on the trend of some meeting metrics were raised with potential changes that may address issues.

Reviewed remaining emcee responsibilities for rest of year

Meeting adjourned at 8:10