

PMI Metrolina Board Meeting
February 10, 2015

Attendees:

Jennifer
Mark
Dwayne
Dani
Tonya
Sheetal
Robin

Absent:

Joeseeph

Action items

Each board member is responsible for tasks related to their position. The following are action items for the group as a whole or items that span several groups.

Date	Responsible	Due	Task	Status
2/10	BOD		Start Chapter Training Webex	
2/10	BOD		Determine how to use PMI scholarship	

Newsletter

Dr Brown-Add to newsletter – want to promote more.
Article about chapter guest passes.

Star Chapter Training – see BOD meeting powerpoint for dates and times

LIM

DC

- Airfare and hotel complete
- Limo pending. Jennifer to take a taxi.
- R5 requested brief by this Friday

Orlando

- Jennifer to reserve a block of hotel rooms

PMI Scholarship

Suggestions

- Prep class
- Wingate
- 5 - \$500.00 scholarships
- Dwayne to send Jennifer hardship criteria, Jennifer to review and send to board

Finance

- Reviewed report submitted by Dwayne
- LIM agenda reviewed
- Action plan reviewed

Membership

- Guest pass – short 4 people to give passes.

Thanks Tonya for taking notes for the second half of the meeting.

- PMP Prep - there are currently 5 people signed-up for the 2/21 class. It was decided that we should go through with the class anyway.
- Chapter meeting - Dani Beckman is the facilitator for Feb. and going forward, facilitators will be rotating in alphabetical order.
- Volunteer of the month is Katie Ramstack
- Monthly meeting parking - there have been complaints about lack of parking. We need to make sure we communicate to members about alternate parking locations via a meeting announcement and the website. Mark has taken this action item.
- Call for speakers - Mark is getting a good response so far. The plan is to vet and schedule speakers for the communities and then chapter meetings.
- Networking - We are looking for ways to increase networking at the monthly meetings. Some ideas include: starting the meeting later; assign seating; offer door prizes. No action or decision was made.
- Marketing - We have several partners already committed for 2015 (Vircon, Collabra, CPCC and TEK Systems) and several more who are in the process. We are also working on some in-kind donations for space from Wake Forest

The meeting ended around 7:35. The next meeting is a joint board meeting and chairs will be encouraged to call in.