

PMI Metrolina Chapter Board of Directors Meeting – February 12, 2013

DECISIONS:

- 1) Emcee for February Chapter Meeting will be Tonya Brown.
- 2) Volunteer of the month will be Ryan Fish.
- 3) Postpone chapter survey until after we get results from PMI's Chapter Survey.
- 4) Partner Agreements will be signed and managed by VP of Programs in order to ensure they are aligned with chapter's partnership program and scheduled programs. Prior to signing any agreement, VP of Programs will also seek input and comments from the BOD and key function areas to ensure there are no concerns or conflicts with established or planned policies and procedures.

ITEMS POSTPONED TO NEXT/LATER MEETING:

- 1) None.

ACTION ITEMS:

- 1) (JUNE) Develop proposal for cleanup or replacement of SharePoint site. (Communications)
- 2) (AUGUST) Ensure that PMI Metrolina website and Facebook are PMI compliant. (Communications)
- 3) (OCTOBER) Put instructions on website for members/prospects to follow to if they need to submit PDUs to PMI. (Communications)
- 4) (JANUARY-Post Meeting) Photographer(s) are not PMI or PMI Metrolina Chapter members. They will need guest promo code so that they can register for the meetings. (Membership)
- 5) (JANUARY) March BOD Meeting – adding Vicki Traynum to the agenda to talk about Marketing. (President)
- 6) (JANUARY) April BOD Meeting – adding Rich Blank to the agenda to talk about SharePoint. (President)
- 7) (JANUARY) Send your organizational chart updates to Tonya. (BOD)
- 8) (NEW) Tonya Brown to contact PMI to find out when we will get results of PMI Chapter Survey. (President)
- 9) (NEW) Membership to develop criteria for defining what is an “active member” and communicate it to the BOD for approval. (Membership)
- 10) (NEW) Once criteria for “active member” is approved, membership to generate list and count of active members. (Membership)
- 11) (NEW) Jennifer Baker to contact Roeder Consulting in effort to renegotiate partner agreement, Tonya Brown and John Schneider will be available to participate in needed. (Programs)
- 12) (NEW) Tonya Brown to respond to concerns from PMCentersUSA. (President)
- 13) (NEW) John Schneider to forward Communities of Practice document from R5 to BOD & Chairs. (Communications)
- 14) (NEW) Newsletter team to communicate what Communities of Practice is all about and how members can get involved. (Communications)
- 15) (NEW) Membership to send copy of volunteer request form for VRMS to Rich Rodberg (PMIEF) and Vineet Makhija. (PMP Prep Course)
- 16) (NEW) Tonya Brown to get in touch with Vineet Makhija about when to close PMP Prep Course online registration. (President)
- 17) (NEW) Jennifer Baker to contact Byron's South End with regards to supporting credit card sales at cash bar. (
- 18) (NEW) John Schneider to check with StarChapter to see if we can automatically email renewing chapter members. (Communications)