

## **PMI Metrolina Chapter Board of Directors Meeting – January 8, 2013**

### DECISIONS:

- 1) Emcee for November Chapter Meeting will be Tonya Brown.
- 2) Volunteer of the month will be Vanessa Springs.
- 3) During the chapter meeting, Dwayne will not be at the Sheraton directing people to Byron's South End. Instead we will have flyers there with a map to the correct location.
- 4) All teams should use Partner, instead of Sponsor, in their communications.

### ITEMS POSTPONED TO NEXT/LATER MEETING:

- 1) None.

### ACTION ITEMS:

- 1) (JUNE) Develop proposal for cleanup or replacement of SharePoint site. (Communications)
- 2) (AUGUST) Ensure that PMI Metrolina website and Facebook are PMI compliant. (Communications)
- 3) (OCTOBER) Put instructions on website for members/prospects to follow to if they need to submit PDUs to PMI. (Communications)
- 4) (NEW) In addition to normal chapter meeting notifications, send a special email to all members and prospects regarding the venue and pricing structure change. (Communications) – COMPLETED.
- 5) (NEW) Check if photographer(s) are chapter members, if so they can use promo code to register for chapter. (Communications) - COMPLETED.
- 5a) (NEW-Post Meeting) Photographer(s) are not PMI or PMI Metrolina Chapter members. They need guest promo code so that they can register for the meetings. (Membership)
- 6) (NEW) Marketing (Vickie Traynum) to create this year's survey based on comments made during meeting email to board for review. (Communications)
- 7) (NEW) Capture edited survey out of StarChapter and send it to Marketing. (Communications) – COMPLETED.
- 8) (NEW) Marketing to determine cost to do survey through online tool like Survey Monkey. (Communications)
- 9) (NEW) Rejections for VRMS positions show up negatively in user's profile. Tonya will talk to Randy Warner about this issue at R5, and if required, send an official letter to PMI. (President)
- 10) (NEW) March BOD Meeting – adding Vicki Traynum to the agenda to talk about Marketing.
- 11) (NEW) April BOD Meeting – adding Rich Blank to the agenda to talk about SharePoint.
- 12) (NEW) Check chapter member status of Regina Thomas and report status to Dwayne Chapital. She is listed as member since 01/02/2013. (Communications) – COMPLETED.
- 13) (NEW) Add VP Programs to DEPREPORT. Went to perform change, but VP Membership was already there. Informed Jennifer. (Communications) – COMPLETED.
- 14) (NEW) Send your organizational chart updates to Tonya. (BOD)