

PMI Metrolina Chapter Board of Directors Meeting November 13, 2012

DECISIONS:

- 1) Emcee for November Chapter Meeting will be Craig Marek.
- 2) Volunteer of the month will be Rich Sauser (last time Volunteer of the month was April 2011).
- 3) Photographer position to be assigned to Communications team.
- 4) Decision to go with option #1 (\$20 early registration fee) for chapter meetings starting in 2013.
- 5) Next board meeting to discuss the budget will be held on December 11th at 5:00 PM.
- 6) Approval to go forward to satellite site chapter meeting plan with all locations except Concord (due to cost).

ITEMS POSTPONED TO NEXT/LATER MEETING:

- 1) None.

ACTION ITEMS:

- 1) (JUNE) Develop proposal for cleanup or replacement of SharePoint site. (Communications)
- 2) (AUGUST) Ensure that PMI Metrolina website and Facebook are PMI compliant. (Communications)
- 3) (OCTOBER) Put instructions on website for members/prospects to follow to if they need to submit PDUs to PMI. (Communications)
- 4) (OCTOBER) 1st quarter chapter meetings to be created on StarChapter website by end October 31, 2012. Speakers, subjects and bios should all be listed for each meeting. (Programs)
- 5) (NEW) William Pierce to contact photographer and have them at Sponsorship breakfast on December 5th, 7:30 AM – 8:30 AM. (Communications)
- 6) (NEW) Need to communicate new fee structure and registration procedure for chapter meetings. Newsletter in December and January should include article about change. Email to be sent to members/prospects in mid to late December regarding change. (Programs)
- 7) (NEW) Email to be sent to chairs regarding how they need to register for meeting using unique compensation code. (Programs)
- 8) (NEW) Send email to Tonya Brown with the names of everyone on your team that are going to PMI Region 5 meeting by Wednesday, November 21st. (BOD)
- 9) (NEW) Check with PMI regarding how non administrators VPs can access VRMS volunteer applicant information including all fields completed by application during application process. (Membership)
- 10) (NEW) Updated website and newsletter to state that the PMP Prep Dates for 2013 are TENTATIVE. (Communications) – COMPLETED
- 11) (NEW) Add vpmembership@pmi-metrolina.com to the depreport@pmi-metrolina.com distribution list. (Communications) – COMPLETED.
- 12) (NEW) Send email to Tonya Brown with the list of all your volunteer chairs for 2013. (BOD)
- 13) (NEW) Implement satellite site chapter meeting plan. (Programs)