PMI Metrolina Chapter Board of Directors Meeting June 12, 2012

DECISIONS:

1) Emcee for June Chapter Meeting will be William Pierce.

2) Volunteer of the month will be Kathryn Moland.

3) Changed Election of Officer procedures such that:

    a) the "call for nominations" communications will be a mid-month email blast in June.

    b) the "nominee biographies" communications will be a mid-month email blast in July.

4) Volunteer Relationship Management System (VRMS) – will be used for lengthy volunteer needs and not one-time needs.

5) Waiting until August to see when new building will be completed before final okay to sign contract Byron's South End as the new venue for chapter meetings.

ITEMS POSTPONED TO NEXT/LATER MEETING:

1) (April) Tabled a discussion on when joint BOD/chair meeting will held throughout the year. It was generally agreed that 3 joint meetings would be held per year and that the board/chairs would gather together again at the end of the year at the Volunteer Recognition Event.

2) (NEW) Marketing Plan Presentation will be postponed from June Meeting until the July Meeting at the request of Communications Team.

ACTION ITEMS:

1) (April) Get accurate number of prospects in StarChapter. Email BOD with email statistics for the survey email. (Communications)

2) (MAY) Official clarification whether ASU Funding for contests is funded/presented by PMIEF or Chapter (Professional Development / PMIEF)

3) (NEW) Email Kathryn Moland to request information for Volunteer of the Month (Communications) – COMPLETED

4) (NEW) Dwayne Chapital to introduce VRMS to members at June chapter meeting in 5-7 minute presentation (Membership)

5) (NEW) Document process to request that volunteer needs be added to VRMS and volunteer page on PMI Metrolina website (Membership).

6) (NEW) Provide list of volunteer opportunities and needs to Programs for the meeting slides by the 10th of each month (Membership).

7) (NEW) Starting in July, list of volunteer opportunities and needs on the chapter meeting slides each month (Programs)

8) (NEW) Assist in the volunteer opportunities on chapter meeting slides process by setting up monthly reminders (Communications)

9) (NEW) Determine how many people chapter can afford to send the LIM in Vancouver (Finance)

10) (NEW) Provide a list of Agile training providers and instructor training cost to BOD for review (Professional Development)

11) (NEW) Update the packet of sponsorship pricing and benefits for the August BOD meeting (Programs)

12) (NEW) Backup of all content off the SharePoint site. Develop proposal for cleanup or replacement of SharePoint site (Communications)

13) (NEW) Add all chairs to the newsletter reminder and review distribution list (Communications) – COMPLETED