PMI Metrolina Board Meeting Packet

Meeting DATE/TIME:	August 14, 2012 6:00 PM – 8:00 PM	Meeting Description:	Board Meeting	
LOCATION:		UNC Charlotte Uptown Room 806		

	Name		Name	
	President – Craig Marek		**VP Membership** – Dwayne Chapital	
	Past President – Randy Waymer		**VP Prof. Development** – Annette Johnson	
	VP Communications – William Pierce		**VP Finance** – Tonya Brown	
	VP Programs – Vineet Makhija			

Agenda Description	Lead	Start	Finish
Opening Remarks / Get Dinner	Craig	6:00	6:10
• VOICE, PMIEF – need new Chair	Craig	6:10	6:15
• Emcee for Aug chapter meeting - ?	All	6:15	6:20
• PDD – 9/15 at CPCC uptown	Craig	6:20	6:25
• Volunteer Recognition – who is next?	All	6:25	6:30
• SkillFest in August	Vineet	6:30	6:40
• LIM	Tonya	6:40	6:50
• New Partners: PMCenters & Roeder	Craig	6:50	6:55
• Chapter Meeting Location 2013	Craig	6:55	7:05
• PMP Prep	Annette	7:05	7:10
• Marketing Trifold	Elizabeth	7:10	7:20
• Action Item Review – all open items	John	7:20	7:30
Team Status – Review status reports and metrics	All	7:30	7:55
Closing Remarks	All	7:55	8:00

ACTION ITEMS:

1) (MAY) Official clarification whether ASU Funding for contests is funded/presented by PMIEF or Chapter (Professional Development / PMIEF)

2) (JUNE) Provide list of volunteer opportunities and needs to Programs for the meeting slides by the 11th of each month (Membership).

3) (JUNE) Starting in July, list of volunteer opportunities and needs on the chapter meeting slides each month (Programs).

5) (JUNE) Provide a list of Agile training providers and instructor training cost to BOD for review (Professional Development)

6) (JUNE) Update the packet of sponsorship pricing and benefits for the August BOD meeting (Programs)

7) (JUNE) Backup of all content off the SharePoint site. Develop proposal for cleanup or replacement of SharePoint site (Communications)

16) (NEW) Submit VRMS request packet for Marketing's Graphic Designer. (Communications)